

# March Board Meeting Minutes

Shanel Valley Academy

Mar 17, 2022 at 5:00 PM PDT

## **Attendance**

### **Members Present (Remote):**

Sonny Elliott, Jessica Farfan, Amy Frost, Bessie Glossinger, Melea Meyer

### **Guests Present (Remote):**

Brian Holmes

I. Land Acknowledgment and Moment of Silence

II. Call to Order

called to order at 5:11

III. Roll Call

Members present (via Zoom) Amy Frost, Bessie Glossinger, Melea Meyer, Sonny Elliott,  
member Farfan Absent

IV. Public Comment Regarding Closed Session Items

V. Closed Session

A. Public Employee Performance Evaluation - Principal

Action Item

B. Public Employee Employment: Certificated Positions, Classified Positions

Action Item

VI. Introductory Items

A. Reconvene in Open Session

B. Report Out from Closed Session

No action was taken

C. Approval of the Agenda

### **Motion:**

Motion to approve the agenda

Motion moved by Bessie and motion seconded by Melea. Approved by roll call vote: Bessie: aye, Melea: aye, Sonny: aye, Amy: aye, Farfan: absent

## VII. Public Comment & Announcements on Non Agenda Items

*This portion of the meeting is reserved for persons wishing to address the Board on items not on the agenda. Although the Board of Directors may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. Individual public comments are limited to 3 minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.*

Vernon Budinger contributed public comment regarding the need for doggy pick-up bag dispensers on campus, they will come present at the April Board meeting

## VIII. School Updates & Announcements

### A. Parent Advisory Council Updates & Announcements

- Spare change drive finished on the 22nd.
- Students have raised over \$370 for one of our families in need. Tile fundraiser is coming soon
- Tile fundraiser is in planning stages, pricing and details are in progress, we have a committee of parents working on it who have even set up a Venmo account just for this purpose
- Cinco De May celebration planning is in process, we will hold it at Brutuca: kid friendly games, silent auction, etc: clean up/ set up volunteers needed (look out for updates on parent square)
- Wellness committee: working on planning and assessing the nutrition program to establish a policy around serving healthy meals

### B. Principal's Report

- Parents have donated seedlings and some new veggies and pollinators are going in to our kitchen garden and pollinators path is growing in.
- Teachers just returned from the YouCubed math conference at Stanford university and came away with plenty of great ideas about how to build out the math curriculum and supplement existing resources
- Welcome Melissa Kendall: our new Business manager

- We will be piloting Second chance breakfast to set up more efficient systems and make sure more students are having more access to meals.
- 3 SVA students (2 projects) advanced to the County Science fair and achieved ribbons of achievement.
- The intent to re-enroll form is out now, please fill it out and return. 60% of current students have submitted intent to re-enroll. April 15 is the deadline for lottery notifications so if we have a full class, and the student does not submit intent to re-enroll, we won't know which grades/classess will be open or filled. We are trying to be fair and accessible.
- Visions tests are coming up next week: Ms.Fields asked about TK, they will get vision tests next year.
- The Board is requesting that a formal MOU is in place for all health screenings and services provided. Amy will follow up with Eric

## IX. Fiscal Updates

### A. Fiscal Updates from Ed Tec (Guests: Brian Holmes)

February financials show no changes to the forecast. In the attached budget update you can see Feb expenditures. Brian is seeking approval of the second interim financial report (to be submitted to our authorizer: UUSD). We submitted our first report in December. the current report reflects June-Jan. Our operating income remains fixed since our last update. Fund balance v.s operating income still shows \$59,000 operating income with a fund balance of \$371,590. Great for a first year school (yay). As the school grows, if we maintain a solid cash balance, we should be good over time, and still be able to make small improvements along the way. no questions from board or public regarding the financials.

### B. Discussion and Approval of 2nd Interim Report

The deadlines for interim reports must be filed within 45 days after the close of the period being reported. The reporting periods cover July 1 through January 31 for the Second Interim.

 [SVA - 2nd Interim MYP.pdf](#)

 [SVA - 2nd Interim Financials.pdf](#)

#### **Motion:**






Motion to approve the 2nd interim budget report

Motion moved by Bessie Glossinger and motion seconded by Sonny Elliott.

Approved by roll call vote: Bessie: aye, Sonny: Aye, Melea: Aye, Amy: Aye, Jessica Farfan: Absent

X. Review and Approval of Audit Firm Selection

Action item

-  [1. Proposal Summary 2021-22 thru 2023-24.pdf](#)
-  [MCOE - Charter - 2022 Proposal - Shanel Valley Academy.pdf](#)
-  [Mendocino COE Proposal Document - Christy White, Inc.pdf](#)
-  [Report system pass.pdf](#)
-  [Shanel Valley Academy proposal 2022-2024.pdf](#)

By law we have to review 3 proposals for independent audits. Eric shared three different proposals (attached). MCOE suggested Christie White (cheapest) (used by FBUSD, PVUSF, Leggett,), Singleton-Owlman (second tier price point has worked with River Oak charter: both have similar services. Edtec has recommended Christy White. Eric agreed to follow up with Michelle Ebert at MCOE with next steps regarding contracting with Christie White by April 1.

**Motion:**

Motion to award the independent audit contract to Christie White and moving forward with the contracting process.

Motion moved by Melea Meyer and motion seconded by Bessie Glossinger. Approved by roll call vote: Melea: aye, Bessie: aye, Sonny: aye, Amy: aye Jessica: absent

XI. Discussion and Possible Action on Updating COVID Policies and Procedures

After March 11, 2022, universal indoor masking in K–12 school settings will move from a requirement to a strong recommendation. In anticipation of that change, a document that outlines [Local Considerations for Maintaining or Establishing Universal Indoor Masking Requirements](#) has been developed by the California Department of Public Health (CDPH) to support health and education partners in decision-making once the new guidance goes into effect.

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/K-12-Guidance-2021-22-School-Year.aspx>

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Local-Considerations-K-12-Universal-Masking-Requirements.aspx>

-  [SVA COVID-19 Safety Plan 12-21.pdf](#)

We looked at other local district schools and charters in the area and found that all are following "recommended, but not required." We also conducted a survey regarding masking and other covid safety precautions: majority of input included majority of repossess seeking alignment with state and local public health recommendations, higher air filtration standards, testing for unvaccinated staff, testing for all unmasked staff.

current cleaning protocols include daily cleaning of desks and door handles, and unvaccinated employees are tested twice a week. The new law allows a shift to once a week testing for unvaccinated staff. Wednesdays would be the ideal days for weekly testing. HVAC filters are due to be replaced.

Questions from Bessie: what is the campus culture like? Eric confirmed that students and staff are respectful of variance in comfort around masking. Sonny is comfortable following the state guidance and supports increasing air filtration. Questions from public: Ms. Fields: asked for clarification around what is being proposed: the summary of data shows that there is a majority comfortable with unmasking and would recommend waiting for any changes until after Spring break, to limit the onslaught of changes coming. Ms. Vincent added her input as well, she feels that because other schools have made the decision, why would we wait when we are already going longer than the other schools? Mr. Ferrante added that it seems appropriate to go with what other schools are doing, it seems the most fair. Ms. Casillas asked the question about: what happens around when we send kids home? (ex.: symptomatic: parent call, to get permission to test, then they go home (10 days if no test). She is concerned because she has seen kids who are visibly ill and still on campus, keeping the masks on makes her feel more comfortable. This is concerning given the possibility of lifting the masking requirement  
Proposed policy:

Adults: personal choice/ weekly testing starting Monday 3/21/22

Create a subcommittee to review guidelines around students demonstrating symptoms etc. when do we want to the new recommendations to take place. We will meet in time to propose guidance in the April meeting.

**Motion:**

Motion to align mask recommendation with the state guidance and public survey data which shows that a majority of our community is comfortable going with state Public Health guidance to shift the mask requirement to a recommendation with respect for personal choice.

Motion moved by Bessie Glossinger and motion seconded by Sonny Elliott. Passed with roll call vote: Melea: Aye, Bessie: Aye, Sonny: Aye, Amy: Aye, Jessica Farfan: absent

**Motion:**

Motion to test unvaccinated staff every Wednesday as a mandatory requirement and to test any vaccinated staff who chooses to unmask

Motion moved by Amy Frost and motion seconded by Bessie Glossinger. Passed with roll call vote: Melea: Aye, Bessie: Aye, Sonny: Aye, Amy: Aye, Jessica Farfan: absent

**Motion:**

Motion to form a subcommittee to look at student covid protocols subcommittee (committee will consist of Bessie, Melea and Eric)

Motion moved by Melea Meyer and motion seconded by Bessie Glossinger. Passed with roll call vote: Melea: Aye, Bessie: Aye, Sonny: Aye, Amy:Aye, Jessica Farfan: absent

XII. Discussion/Information (Presenters: Amy Frost)

- UPK/UTK Grant - Due June 30th
- Community Schools Grant - Due April 1
- Form 700 - Due April 1
- Spring Celebration - May 7th
- Grand Opening - June 4th

Bessie and Mele will work on UPK plan and will pull in input from staff

XIII. Consent Agenda

A. SVA Field Trip Policies

 [Field Trip Request Procedure.docx](#)

 [School Field Trip Permission-SVA.docx](#)

 [Spanish Copy School Field Trip Permission-SVA.docx](#)

 [SVA Overnight or Foreign Trip Permission.pdf](#)

 [SVA School Field Trip Permission.pdf](#)

 [SVA Voluntary Activity Transportation Participation Agreement.pdf](#)

 [Transportation Policy 2022.pdf](#)

**Motion:**

Motion to approve the consent agenda without the overnight field trip form 9(since our insurance does not cover it this year)

Motion moved by Melea Meyer and motion seconded by Sonny Elliott. Melea: Aye, Bessie: Aye, Sonny: Aye, Amy:Aye, Jessica Farfan: absent

B. CA Health Kids Survey Approval of Contract

SVA must enter into an MOU with CalSCHLS. The MOU specifies the responsibilities of the district and those of the CalSCHLS Regional Center. It does not obligate you to conduct the survey but does allow you to move forward with the planning process.

 [chks-es-2122-core\\_in-school.pdf](#)

Thank you Bessie for looking into the CHKS and following up

C. Approval of Board Minutes

Minutes reflect actions taken and provide information for the public.

D. Remote Board Meeting Vote

In Recognition that Mendocino County is still in a state of public health emergency related to the covid-19 pandemic the SVA board proposes to continue meeting virtually, with an onsite attendance option available in the SVA conference room, for any members of the public who cannot attend virtually because of technical difficulties.

To continue meeting via teleconference, we are proposing the following resolution to acknowledge that there is a continuing state of emergency related to Covid-19 transmission, and that meeting in person would cause an undue burden (risk of transmission) on our community.

XIV. Closed session: Public Employee Performance Evaluation - Principal

A. Reconvene in Open Session

B. Report out on closed session

No action taken.

XV. Adjournment

Meeting adjourned at 10:23